



Board Meeting Agenda

Time: 11:30AM – 1:00PM

Date: Feb 20, 2018

UW Tower, 22 Floor Boardroom

- | | | |
|--|---------------------------|------|
| 1. Welcome and Introductions | Sally/Miles | |
| 2. Public Comment | All | |
| 3. Approval of January Meeting Minutes | Sally/Miles | Vote |
| 4. Committee Reports | | |
| a. Finance | Alfred/Phil/Mark | |
| i. January Close | | Vote |
| ii. Bank Resolution | | Vote |
| b. Clean and Safe | Don/Kristine/Marcus | |
| c. Events and Marketing | Andrew/Chase | |
| d. By-Laws | Andrew/Doug/Jeanette/Mark | Vote |
| 5. Board Member Election | Andrew | Vote |
| 6. Executive Director Report | Mark | |
| 7. Old Business | | |
| a. Safe Consumption Site | Sally | |
| b. Assessment Process | Miles/Mark | |
| c. Mobility Committee Report | Katie Lewis/Jamie Cheney | |
| 8. New Business | | |
| 9. Adjourn | | |

Upcoming Meetings and Events:

2/24/18	Monthly Clean Up	U Heights	9:00 - 11:00 am
2/27/18	Events & Marketing Committee	UDP Office	9:00 - 10:00 am
2/28/18	U District Let's Go Meeting	City Hall	10:00 - 11:00 am
3/8/18	Clean & Safe Committee	U Heights	12:00 - 1:30 pm
3/16/18	BIA Walk	UDP Office	9:00 - 10:30 am
3/20/18	UDP March Board Meeting	UW Tower	11:30 - 1:00 pm
3/27/18	Events & Marketing Committee	UDP Office	9:00 - 10:00 am
3/29/18	BIA Ratepayers Advisory Board	U Heights	4:00 - 6:00 pm

The U District Partnership (UDP) serves all who work in, live in, and visit the U District by fostering and sustaining a vibrant, diverse, and healthy neighborhood for the common good.



Board Meeting Minutes No. 1

Time: 11:30 AM – 1:00 PM

Date: January 16, 2018

Location: UW Tower Boardroom

IN ATTENDANCE:

UDP Board Members

Sally Clark, Co-Chair
Pat Simpson
Don Schulze
Barbara Quinn, Secretary
Kristine Scott
Alfred Shiga, Treasurer

Doug Campbell
Cory Crocker
Miles Richardson, Co-Chair
Rebecca Barnes
Lois Ko

Roger Wagoner
Theresa Doherty
Louise Little
Jeanette Henderson
Rob Lubin

Excused

Andrew McMasters

UDP Staff

Mark Crawford CEO

Marcus Johnson C&S

Chase Landrey, CE

Guests

Phil Lloyd
Gregg Petrie

Ruedi Risler
Steven Antiput

Steve Wilkins

Miles called the meeting to order at 11:34 a.m.

Public Comment

No public comment received.

Approval of December 19, 2017 Meeting Minutes

Motion: Jeannette moved to approve the January 16, 2018 meeting minutes.

Rob seconded the motion. Alfred and Lois abstained.

The motion was approved.

December Financial Report

Alfred presented the December financial report to the board.

Motion: Doug moved to approve the November financial report.

Rob seconded the motion.

The motion was approved unanimously.

Work Plan Report

UDP staff presented the current progress on the completion of the priorities on the organization's 2017-2018 work plan.

By-Law Amendments Update

Miles deferred a report from the By-Law Committee until next month.

Motion: Louise moved to task the By-Law Committee with the clarification of any time sensitive issues or internal conflicts in the bylaws and to report back at the February board meeting.

Theresa seconded the motion.

The motion was tabled.

Old Business

Sally presented the joint letter of response from King County Public Health and the Department of Community & Human Services to the UDP letter on potential safe consumptions site at the University Temple United Methodist Church.

Sally began discussion on the relocation of the UDP office. The board moved into a brief executive session. After the session, separate resolutions to approve the new lease and terminate the current office lease were presented.

Motion: Kristine moved to adopt both office lease resolutions.

Barbara seconded the motion. Jeannette abstained.

The motion passed.

New Business

Cory requested more information on how decisions were made in selection of the one-time expenditures and wants a more open process moving forward.

Roger requested an update about the small business survey and a report to the board in the future on the topic.

Committee Reports

Marcus presented the attached Clean and Safe Committee Report. Committee co-chair, Kristine Scott, brought up the potential closing of the Urban Rest Stop due to decreased funding. Mark announced his intention to bring a \$10,000 stopgap-funding proposal before the BIA board at their next meeting to provide time for a community discussion on the topic.

The Events and Marketing Committee Report was sent out to the board later to save time.

Sally called the meeting adjourned at 1:05 p.m.

NEXT BOARD MEETING: February 20th, 11:30am – 1:00pm, UW Tower

The U District Partnership
Budget Report
July 2017 through January 2018

	Jul '17 - Jan 18	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
44500 - Government Grants and Contracts	491,850.44	579,962.33	-88,111.89
47000 - Earned Income	10,810.00	5,200.00	5,610.00
46400 - Interest and Other	5.06	0.00	5.06
Total Income	502,665.50	585,162.33	-82,496.83
Gross Profit	502,665.50	585,162.33	-82,496.83
Expense			
60000 - Staffing	206,687.28	272,122.22	-65,434.94
61000 - Office and Overhead	46,903.61	55,185.48	-8,281.87
66100 - Professional & Contract Expense	237,485.04	231,794.34	5,690.70
70000 - Event Expenses	9,397.95	20,760.00	-11,362.05
Total Expense	500,473.88	579,862.04	-79,388.16
Net Ordinary Income	2,191.62	5,300.29	-3,108.67
Net Income	2,191.62	5,300.29	-3,108.67

The U District Partnership

Balance Sheet Prev Year Comparison

As of January 31, 2018

	Jan 31, 18	Jan 31, 17	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
10100 - Operating Bank Accounts			
10115 - UDP Market Savings-0532	0.00	427.86	-427.86
10105 - UDSF - WF5383	167,794.57	7,794.57	160,000.00
10103 - UDP WF Checking 0122	66,070.26	199,090.46	-133,020.20
Total 10100 - Operating Bank Accounts	233,864.83	207,312.89	26,551.94
10120 - Passthrough Bank Accounts	0.00	5,266.31	-5,266.31
Total Checking/Savings	233,864.83	212,579.20	21,285.63
Accounts Receivable	84,037.43	99,872.60	-15,835.17
Other Current Assets	450.00	8,778.17	-8,328.17
Total Current Assets	318,352.26	321,229.97	-2,877.71
Fixed Assets	0.00	1,687.48	-1,687.48
Other Assets	3,358.32	0.00	3,358.32
TOTAL ASSETS	321,710.58	322,917.45	-1,206.87
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable	33,176.30	20,710.91	12,465.39
Credit Cards	0.00	1,005.12	-1,005.12
Other Current Liabilities	17,646.31	20,329.40	-2,683.09
Total Current Liabilities	50,822.61	42,045.43	8,777.18
Long Term Liabilities	0.00	5,151.31	-5,151.31
Total Liabilities	50,822.61	47,196.74	3,625.87
Equity			
32000 - Unrestricted Net Assets	268,696.35	295,749.62	-27,053.27
Net Income	2,191.62	-20,028.91	22,220.53
Total Equity	270,887.97	275,720.71	-4,832.74
TOTAL LIABILITIES & EQUITY	321,710.58	322,917.45	-1,206.87

2017-18 University District BIA

Budget Tracker - July 1 Through January 31, 2018

ACCOUNTS	Budget	TO DATE	REMAINING	% Expended	Jul	Aug	Sep	Oct	Nov
Program Management	199,706	86,359	113,347	43.2%	\$ 11,225.22	\$ 10,449.28	\$ 10,106.98	\$ 9,310.33	\$ 17,148.54
Community Engagement	41,343	28,677	12,666	69.4%	\$ 6,018.49	\$ 4,814.28	\$ 8,393.41	\$ 4,468.01	\$ 1,563.91
Cleaning and Public Safety	415,946	220,279	195,667	53.0%	\$ 23,415.91	\$ 36,349.53	\$ 33,245.37	\$ 30,944.84	\$ 34,617.45
Events and Marketing	69,419	24,411	45,008	35.2%	\$ 7,745.63	\$ 5,825.00	\$ 2,443.13	\$ 2,849.92	\$ 2,107.52
Economic Development	57,510	26,111	31,399	45.4%	\$ 2,150.44	\$ 3,329.18	\$ 1,693.03	\$ 3,982.01	\$ 10,081.51
Urban Design & Planning	71,748	22,419	49,329	31.2%	\$ 4,784.43	\$ 4,705.80	\$ 4,545.76	\$ 3,297.21	\$ 325.28
One Time Expenditures	310,790	52,345	258,445	16.8%	-	\$ 2,500.00	\$ 9,000.00	-	\$ 23,815.05
Total Requested	1,166,462	460,600	705,862	39.5%	\$ 55,340.12	\$ 67,973.07	\$ 69,427.68	\$ 54,852.32	\$ 89,659.26

	Dec	Jan	Feb	Mar	Apr	May	Jun
Program Management	\$ 16,364.35	\$ 11,754.11					
Community Engagement	\$ 1,599.57	\$ 1,818.84					
Cleaning and Public Safety	\$ 24,263.73	\$ 37,441.88					
Events and Marketing	\$ 1,512.48	\$ 1,927.21					
Economic Development	\$ 1,378.09	\$ 3,497.20					
Urban Design & Planning	\$ 1,321.06	\$ 3,439.34					
One Time Expenditures	\$ 2,722.42	\$ 14,307.71					
	\$ 49,161.70	\$ 74,186.29	-	-	-	-	-

January Close Report Notes

Balance Sheet

Checking and Savings

UDSF – WS5883 - \$167,795 – UDP Reserve

UDP WF Checking- \$ 66,070 – Cash on Hand

Account Receivables - \$79,641

\$ 4,125 Rent Due From City

\$ 5,726 Past Due 2017 Street Fair

\$69,790 BIA Reimbursable

Account Payables - \$28,630

\$10,136 Recology (January Bill)

\$ 5,601 Securitas (January Bill)

\$ 2,000 Seattle CFO (January Bill)

\$ 6,000 Offset to SPU Grant – expenses to be incurred

\$ 3,614 Washington State Department of Revenue

\$ 1,269 Misc.

Unrestricted Net Assets - \$268,696 – This has changed from January to reflect the movement of approximately \$13,000 of expenses from the 2017 street fair that had been previously reported in your current year expenses. The net effect of this is to increase your previous periods' operational result to (\$27,053).

Budget Report

Income

Government Grants - \$487,304 – Includes \$23,000 income over budget - Utility Box Grant and (\$115,658) – reduced reimbursements for underspending.

Earned Income - \$10,810 – Includes \$10,000 in unbudgeted Up Your Ave sponsors and (\$5,200) Street Fair 2018 Revenue not yet realized.

Expense

Staffing - \$206,687 – This is \$65,435 under budget. As reported last month, staff vacancies for Retail Recruiter, Communications Coordinator (PT), Urban Design Intern (PT) and one Beautification Support (PT) combine to make this total. Please note, that under Other Contract Services, Eliot Meuting has been paid \$6,240 to offset defined tasks within Retail Recruiter position.

Office and Overhead - \$46,904 – A slowly growing savings (currently \$8,281) in this category with multiple sub accounts contributing.

Professional and Contract Expenses - \$232,939 – This includes a number of sub accounts impacting. Significant variances include:

We are under budget by \$7,085 in Accounting and legal as the audit was paid for in one-time expenses rather than operational funds (in future years, we recommend continued operational budgeting for accounting services like an audit and tax filings.

We are over budget in Studies, Strategies by \$4,995 to pay for the cost of the Small Business Survey.

We are over \$2,883 on Contractors to pay for an extra fall sweeping.

We are under \$10,554 in the Ambassador Program as reported last month – in January we were very close to projected billable hours.

We are \$12,500 under for Youth Employment Contract – we have renegotiated that contract with Sanctuary Arts to project new year end performance and costs.

We are \$6,240 over budget in Other Program Contract Services for Eliot Meuting work as noted in Staffing above.

Event Expenses - \$9,398 – this is \$13,000 less than the January report as an adjustment was made to move 2017 Fair expenses out of the current fiscal year as noted in my comment on Unrestricted Net Assets in the Balance Sheet.

Tracking Sheet

Please note an increase of about \$14,000 adjustment in One Time Expenses over January's report. An additional \$9,000 bill for Holiday Lighting was submitted by the vendor and \$5,000 for the copier have now been included. After investigating, we ascertained that the previous Executive Director had authorized this increased expense for the lighting.



Officers

Miles Richardson, Co-Chair
University VW-Audi

Sally Clark, Co-Chair
University of Washington

Alfred Shiga, Treasurer
Shiga Imports

Barbara Quinn, Secretary
Resident

Directors

Andrew McMasters,
Immediate Past Co-Chair
Jet City Improv

Louise Little
University Book Store

Rebecca Barnes
University of Washington

Doug Campbell
Bulldog News

Cory Crocker
Resident

Kristine Scott
Roots Young Adult Shelter

Jeanette Henderson
University of Washington

Rob Lubin
University of Washington

Patricia Simpson
University Temple Methodist

Don Schulze
Shultz's Sausage

Roger Wagoner
Resident

Lois Ko
Sweet Alchemy

Theresa Doherty
University of Washington

February 20, 2018

Whereas Elizabeth McCoury has resigned her position as President and CEO of the U District Partnership, and

Whereas the Board of Director of the U District Partnership has appointed and hired Mark W. Crawford to serve as Interim Executive Director of the U District Partnership,

Therefore, at its regularly scheduled meeting of February 20, 2018, where a quorum was established and recognized, the Board of Directors of the U District Partnership authorizes:

- 1) The removal of Elizabeth McCoury as a Key Executive from all U District Partnership accounts held at Wells Fargo banks.
- 2) The authorization of Mark W. Crawford as a Key Executive on all U District Partnership accounts held at Wells Fargo banks.

Ayes

Nays

Attested:

Name

Title

- The January Community Cleanup was a big success. We had approximately 30 volunteers join us in cleaning across the district. Big thank you to Kristine and her group from ROOTS and the UW chapter of Circle K. Our next cleanup is this Saturday (2/24) from 9:00-11:00 am. Let Marcus know if you can make it.
- We had our Clean and Safe Committee Meeting on Thursday, February 8th. We heard from Christa Dumpys about the repave of University Way NE north of 50th that will take place sometime later this year and take 6-8 months to complete. Among the things Christa talked about were the plans to help mitigate potential impacts the project would have on businesses and the farmers market.
- Marcus has joined the Regional Crime Prevention Coordinator group and attended their January 18th meeting. The group consists of physical security professionals from cities all around the Puget Sound that meet quarterly to discuss regional issues and problem solving.
- Marcus conducted four CPTED reviews in the last month. One was for a residential property. The other three reviews were for U District Communities, a large ratepayer, which owns and operates the Wilsonian, Rivendell and Lothlorien apartments.
- Sanctuary Art Center is doing a UDP sponsored internship program for a group of people coming out of the Work or Opportunity Training (WOOT) program. As a part of that, the group is working with our Beautification Team on Fridays.
- In August of 2014, the U District Partnership conducted a safety survey. We are going to use the need for a perception survey for the Ambassador Program to garner both feedback through questions directly relating to the program and establish a new baseline based on overall perceptions of safety in the U District by repurposing many of the safety questions asked in 2014. We plan to launch the survey live this Thursday (2/22) utilizing both paper handouts and an online version of the survey. We will push our survey out through the Ambassadors, outreach by staff, and through our digital channels.

Upcoming Clean and Safe Events:

- February 24th - Clean and Safe Community Cleanup (9-11:00 am @ U Heights Plaza)
- March 8th - Clean and Safe Committee Meeting (12-1:30 pm @ U Heights)
- March 16th - BIA Walk (9:00 am @ UDP Offices)

- Continuing to Social Media Outreach – Social media outreach has continued to steadily grow. Facebook is up to 1,193 people liking our page. Our twitter now has 600 followers. Each month I am boosting our newsletter out to a 2-mile radius and that is also drawing in more subscriptions. In addition, businesses and city officials are increasing contacting us to share their events and posts as we are becoming more frequently known as the place to go to reach the U District community.
- Neighborday in the Alley: On Saturday, February 10th, we set up in the Allegro-Quinn Alley, giving free coffee and doughnuts to the anyone visiting the space. This was a part of Seattle's Neighborday celebration focused on bringing communities together and sharing in random acts of kindness. Additionally, we had donated handwarmers, toiletries and other resources on hand for anyone who needed them. Over 50 people attended and made positive connections with the UDP and their neighbors.
- Increased Student Involvement: We met with representatives from the Associated Students of the University of Washington Senate and discussed strategies for engaging students in the work of the U District Partnership. They brought suggestions for how our meetings could be more welcoming to that population. Together we identified together several student organizations and departments which will be specifically targetted for outreach and began talks on a presentation before the entire student senate.
- The Special Olympics USA Games: The Special Olympics is coming to the Seattle on July 2nd through the 6th. Since the majority of their events will take place Husky Stadium and the athletes will be housed in the dorms, we reached out to representatives about how we could coordinate events and outreach. Currently, there are local volunteer groups who are planning on reaching out to U District businesses to join the affiliated Welcome Inclusion (WIN) program and pledge to support patrons with intelectual and developmental disabilities. They will also be providing free trainings for interested businesses and organization interested in learning more how to accommodate these individuals and their families. www.welcomein.org
- Events and Marketing Committee Changes – I'm excited about all of the programs that we plan to start rolling out this year from increased street activation to more directed student engagement. We couldn't do any of this without the help of the great members of our Events and Marketing Committee. Starting in January, we moved our committee's monthly meetings to the fourth Tuesday of every month in our office and have been working working to recruit more members of the community to join the team. At our next meeting we will be taking up discussion of the scope of our work and stategizing on how we can complete the remaining goals of the work plan.
- Events in the Pipeline:
 - Events & Marketing Committee 02/27 9:00 am @ UDP Office
 - Coffee With Chase 03/02 5:00 pm @ Parnassus Café on UW Campus
 - Employee Appreciation Day 03/02
 - UW Parent & Family Weekend 04/13-15
 - 49th Annual StreetFair 05/19-20
 - US Special Olympics 07/02-06

Summary of By-Law Committee Activity

2-14-18

UDP By-law Amendments Committee

Andrew McMasters

Jeanette Henderson

Doug Campbell

Mark Crawford

Committee Mission – To recommend by-law revisions to the UDP Board that:

- a) resolve contradictions, ambiguities, and conflicts within the existing by-laws,
- b) update by-laws to reflect decisions made at the 2015 Board retreat,
- c) ensure by-laws conform to current Washington State and federal law

The Committee recognizes that there is a stated desire by some UDP Board members to engage the full Board in a substantive strategic discussion about the purpose and mission of the UDP and correspondingly, the best Board composition and structure to achieve a potentially changed organization. The Committee recommends that the Board, in a timely fashion, determine its desire to have such a discussion and, if so, appoint an ad hoc committee or engage a current committee, to manage this process.

Proposed Work Plan

February – Identify “immediate needs” for by law revisions and Board resolutions. Prepare draft amendments and resolutions for consideration by the full Board at the 2/20/18 meeting.

March/April – Identify additional by-law changes for approval by April Board meeting to ensure adequate time for follow up action conforming to new by-laws in preparation for June meeting. At the March Board meeting, provide Board with list of by-law related issues that need further Board direction and lead discussion at that meeting. Committee to take that direction and provide specific by-law amendments to Board at its April Board meeting.

The first committee meeting for this phase is set for 2/28/18.

Source Materials

Current By-laws

Revised Fiscal year By-Law passed 11/15/16

Notes from Board Retreat 2015

Committee Memos and emails

PROPOSED AMENDMENTS, RESOLUTIONS AND FURTHER ACTIONS

Amendments

- 1) The Board changed the by-law fiscal year to a July 1 – June 30 fiscal year in an amendment on 11/15/16. This amendment will be incorporated into the revised text of the by-laws.
- 2) It is assumed that the Committee will renumber all By-Laws as necessary when final revisions are approved.
- 3) The Committee proposes the creation of a new Section under **ARTICLE V. BOARD OF DIRECTORS** to specify the terms of Board members to begin and end in conformity with the fiscal year. Future amendments will clarify number of terms, effect of mid-term elections to fill vacancies, etc.

Proposed Amendment #1

ARTICLE V. BOARD OF DIRECTORS Section 5.2 Terms

5.2.1 A “Regular Term” for a Board Director shall begin on the first day of the fiscal year following their election and shall last for three (3) years, ending on the last day of the corresponding fiscal year.

- 4) The Committee proposes the creation of a new Section under **ARTICLE VI OFFICERS** that will clarify the term of Officers and also conform them to the new fiscal year. It also proposes amendments to additional by-laws in this section to remove current contradictions and conform other sections to the proposed new section. Future amendments will clarify number of terms, elections, re-elections, nominations, etc.

Proposed Amendment #2

ARTICLE VI OFFICERS Section 6.5 Terms

6.5.1 A “Regular Term” for an Officer shall begin on the first day of the fiscal year following their election and shall last for two (2) years, ending on the last day of the corresponding fiscal year.

Proposed Amendment #3

6.1 The officers of the Corporation (“Officers”) shall be (i) two (2) CO-Chairs. (ii) a Secretary, (iii) a Treasurer and (iv) a President and Chief Executive Officer. The Board of Directors shall elect Officers. Individuals may hold more than one position as an Officer, except the position of Co-Chair and Secretary may not be the same person.

Proposed Amendment #4

6.5 Election This section is deleted.

- 5) The Committee discussed the issue of proxy voting. There is a contradiction between our current by-laws about proxy voting. In **ARTICLE V BOARD OF DIRECTORS Section 5.9 Quorum/Voting**, proxy voting is disallowed. ***"Each Director shall be entitled to one vote and voting by proxy is prohibited."*** However, in **Section 5.5 Removal**, proxy voting is allowed. ***"...votes cast by Directors represented in person or by proxy at a meeting ..."***

The Committee recommends that proxy voting not be allowed in any case and therefore recommends the following amendment:

Proposed Amendment #5

Section 5.5 Removal Any Director may be removed at any time, with or without cause, by the affirmative vote of the majority of the votes cast by the Directors present at a meeting of the Board at which a quorum is present or by written consent of all of the Directors.

Resolutions

- 6) The Committee recommends the following resolution at the February Board meeting:

Resolution #1

Whereas the current by-laws now specify the completion of any Board Director's term shall be the last day of the fiscal year in which their term expires, and

Whereas the current by-laws now specify the completion of any Officer's term shall be the last day of the fiscal year in which their term expires, and

Whereas the By-law Committee of the UDP Board recommends changing current Board Director and Officer terms to conform to the current fiscal year,

THEREFORE

The Board of the UDP, at its February 2018 meeting where a quorum was present and recognized, extends the terms of any and all Directors and Officers whose term, under the previous by-laws dated April 21, 2015, expired December 31, 2017 to now expire June 30, 2018.

AND

Should any Director or Officer decline the opportunity to extend their term, an election to fill that position until June 30, 2018 shall be held immediately.

Resolution #2

Whereas Roger Wagoner has declined the opportunity to extend his term until June 30, 2018,

THEREFORE

The Board of the UDP, at its February 2018 meeting where a quorum was present and recognized, accepts Roger Wagoner's resignation from the Board and thanks him for his service to the Board and to the U District community.

Resolution #3

The Board of the UDP, at its February 2018 meeting where a quorum was present and recognized, elects Steven Antiput for a partial term beginning March 1, 2018 and ending June 30, 2018.

Further, the Board of the UDP resolves that serving out this partial term shall not preclude Steven Antiput from additional full terms of service as they are or may be further defined in the by-laws.

Further Actions

- 7) The Committee discussed the need for clarifying the by-law threshold as the standard for establishing a Board action. There is a perceived conflict between that by-law standard and the "consensus" language in the participation agreement which calls for an 80% agreement threshold for the Board as a whole and for its committees. The Committee recommends that the Participation Agreement be updated to conform to the By-laws.
- 8) The Committee recommends that a future committee be tasked with clarifying the expected standards of Board member performance expectations. Two examples of future discussions include: a) expectations of support or dissent by Board members when they do not agree with an action taken by the whole Board AND b) expectations of Board members around voting, abstentions and recusals. Others will be identified.

Proposed Committee March/April Work Plan Topics

The Committee will next review the entire set of by-laws and make recommendations for revisions and clarifications and will also seek any legal review for sections that the committee feels appropriate. An initial discussion occurred and the following items were identified. **This list is not considered complete and is subject to the committee's on-going evaluation.**

Once the Committee has identified its target list of issues, it will either follow direction of the Board already established at the 2015 Retreat (SR 2015) or, in March, will bring to the Board a synopsis of the issues that need further Board direction and lead a discussion at that meeting. Following that discussion and clear direction from the Board, the Committee will draft language to amend the by-laws and present that language at the April meeting for final approval.

Initial Topics

- Partners

- Terms (SR 2015 p. 6)

- Nominations (SR 2015 p.6)

- Election (SR 2015 p. 5)

- Re-election

- Removal (include SR 2015 language P. 7)

- Delegation (include SR 2015 p. 12)

- Voting

 - Abstentions

 - Threshold for Action

- Vacancies

- Operations/Salaries

- Officers

 - Distinguish between Board and Corporation – pertains to CEO as well

 - Terms

 - Nomination & Election

 - Descriptions

 - Co-Chairs

Treasurer

Committees (include SR 2015 p. 4,5, 9, 12, 13, 14)

Volunteers

Amendments

Legal Review

Indemnification

Suit

Non-exclusivity

Insurance

Indemnification of Employees

Other

Amendments Summary

Proposed Amendment #1

ARTICLE V. BOARD OF DIRECTORS Section 5.2 Terms

5.2.1 A "Regular Term" for a Board Director shall begin on the first day of the fiscal year following their election and shall last for three (3) years, ending on the last day of the corresponding fiscal year.

Proposed Amendment #2

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Proposed Amendment #4

6.5 Election This section is deleted.

Proposed Amendment #5

Section 5.5 Removal Any Director may be removed at any time, with or without cause, by the affirmative vote of the majority of the votes cast by the Directors present at a meeting of the Board at which a quorum is present or by written consent of all of the Directors.

Resolutions Summary

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Whereas the current by-laws now specify the completion of any Officer's term shall be the last day of the fiscal year in which their term expires, and

Whereas the By-law Committee of the UDP Board recommends changing current Board Director and Officer terms to conform to the current fiscal year,

THEREFORE

The Board of the UDP, at its February 2018 meeting where a quorum was present and recognized, extends the terms of any and all members or officers whose term, under the previous by-laws dated April 21, 2015, expired December 31, 2017 to now expire June 30, 2018.

AND

Should any Director or Officer decline the opportunity to extend their term, an election to fill that position until June 30, 2018 shall be held immediately.

Resolution #2

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Resolution #3

The Board of the UDP, at its February 2018 meeting where a quorum was present and recognized, elects Steven Antiput for a partial term beginning March 1, 2018 and ending June 30, 2018.

Further, the Board of the UDP resolves that serving out this partial term shall not preclude Steven Antiput from additional full terms of service as they are or may be further defined in the by-laws.



U DISTRICT MOBILITY

A holistic, multi-modal mobility plan for the U District

With light rail coming to the U District in 2021, the U District Mobility Group is developing a community-driven mobility plan to coordinate and accelerate investments in safe and convenient access to U District Station for all.

U District Station Area Mobility Plan

Light rail in the heart of the U District will trigger dramatic changes to the way people move around the U District. The U District Station Area Mobility Plan will address challenges and opportunities for those who walk, ride the bus, bike or drive in the U District. The project will engage the U District community in a planning effort to create a holistic, community-driven station area vision with actionable recommendations that address access, safety and livability around the future light rail station.

Guiding Principles for Access, Safety, Livability:

- Safe, comfortable, reliable access to light rail & buses for all
- Prioritize walking, biking, and transit near the station
- Great network of movement through and throughout the U District for every mode
- Transform right-of-way into active, public open space in the heart of the U District
- Ensure bus routes have reliable access and convenient transfers
- Accommodate people of all abilities
- Maintain short-term car and truck access where needed and at safe speeds

Why is this work important?

With the opening of light rail in 2021, the recently-approved rezone, the pending campus master plan, and other planned infrastructure projects, our community wants to have a say in shaping how our neighborhood will be transformed.

The plan will build upon existing plans and investigations, such as the U District Urban Design Framework, U District Parks Plan Update, Sound Transit's U District Station Plan, recently-adopted city and county modal plans, among others.

What is the timeline?

A series of interactive community workshops are planned during the first part of 2018 to collect community feedback, identify barriers and opportunities, and brainstorm on potential solutions along with representatives from the city and transit agencies. The product of the process will be a vision and set of prioritized investments to guide transportation improvements around U District Station. The plan will be released in the summer of 2018.

How will we collect feedback?

Our group will work closely with our consultant on community outreach to help gather feedback to inform the proposed station area design. In March, we will begin a series of public workshops and online surveys as well as smaller meetings with neighborhood groups. If you represent a group and are interested in hosting a meeting please contact us at info@udistrictmobility.org.

How is the work funded?

The U District Mobility Group has raised \$80,000+ to fund the project from various sources: Seattle Children's, U District Partnership, U District Advocates, Seattle Department of Transportation, University of Washington, and Sound Transit. Funding is provided by the Neighborhood Matching Fund from the Seattle Department of Neighborhoods. Your donations to the project are tax-deductible as U District Mobility is a project of U District Advocates, a 501c3 nonprofit. Donate online at [cash.me/\\$udistrictmobility](https://cash.me/$udistrictmobility).

Who is the U District Mobility Group?

The U District Mobility Group is a volunteer group who represents the following stakeholders: U District Advocates, Seattle Children's, University of Washington, U District Partnership, Seattle Neighborhood Greenways, U District Small Businesses, University Park Community Club, University District Community Council and Transportation Choices Coalition. We are working with the support of Seattle Department of Transportation, King County Metro, Commute Seattle, Washington Department of Transportation, Sound Transit, Office of Planning & Community Development, and Seattle City Councilmember Rob Johnson.

How to provide feedback, get involved or stay up to date on activities?

Subscribe online to receive project updates and an invitation to participate in the community workshops beginning **March 7th**, then **April 3rd**, and **May 30th**. Submit comments and questions online to the U District Mobility Group.



Twitter: twitter.com/udmobility
Facebook: facebook.com/udistrictmobility
Email: info@udistrictmobility.org
Website: udistrictmobility.org

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