



Annual UD BIA Ratepayer Meeting

June 28, 2018

5:30 p.m.

U Heights Center Auditorium

1) Welcome – Agenda Review

5:30-5:35

The meeting shall be chaired by the President of the Ratepayers Advisory Board. The President will review:

- a) The purpose for the Annual Meeting -for the ratepayers to make an advisory vote to the City Finance Director on the budget, work plan and program manager and
- b) The plan for the conduct of Annual Meeting.

2) Presentation of Budget, Work Plan, Program Manager 5:35-5:50

UDP staff will present the proposed budget and work plan for the 2018-19 fiscal year as recommended by the Ratepayers Advisory Board. The President will present the Ratepayer Advisory Board recommendation on the Program Manager. The President will then ask a ratepayer to put a motion to approve on the table and seek a second. Motion to be provided.

3) Ratepayer Discussion

5:50-6:10

Once a second is secured, the topic is open for discussion. Limit time for question or comment to one minute. The individual time is limited to allow as many ratepayers as possible to ask questions or make statements within the expected meeting time. This is not a debate so once a ratepayer has asked their question or made their statement, that concludes their allotted time. If, after 15 ratepayers have had their opportunity, there is still time within the agenda allotment, the President may continue the discussion.

4) Vote & Announce

6:10-6:15

The President shall announce the end of discussion and call the question. The President shall ask ratepayers to cast their vote and place their ballots in containers provided for that purpose. UDP staff members shall count the ballots twice (or more times if necessary to confirm a final tally). The tally will be recorded and given to the President. The President will announce the results.