



## Board Meeting Minutes No. 1

Time: 11:30 AM – 1:00 PM

Date: January 16, 2018

Location: UW Tower Boardroom

### IN ATTENDANCE:

#### UDP Board Members

Sally Clark, Co-Chair	Doug Campbell	Roger Wagoner
Pat Simpson	Cory Crocker	Theresa Doherty
Don Schulze	Miles Richardson, Co-Chair	Louise Little
Barbara Quinn, Secretary	Rebecca Barnes	Jeanette Henderson
Kristine Scott	Lois Ko	Rob Lubin
Alfred Shiga, Treasurer		

#### Excused

Andrew McMasters

#### UDP Staff

Mark Crawford CEO	Marcus Johnson C&S	Chase Landrey, CE
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#### Guests

Phil Lloyd	Ruedi Risler	Steve Wilkins
Gregg Petrie	Steven Antiput	

Miles called the meeting to order at 11:34 a.m.

#### Public Comment

No public comment received.

#### Approval of December 19, 2017 Meeting Minutes

**Motion: Jeannette** moved to approve the January 16, 2018 meeting minutes.

**Rob** seconded the motion. Alfred and Lois abstained.

*The motion was approved.*

#### December Financial Report

Alfred presented the December financial report to the board.

**Motion: Doug** moved to approve the November financial report.

**Rob** seconded the motion.

*The motion was approved unanimously.*

#### Work Plan Report

UDP staff presented the current progress on the completion of the priorities on the organization's 2017-2018 work plan.

#### By-Law Amendments Update

Miles deferred a report from the By-Law Committee until next month.

**Motion: Louise** moved to task the By-Law Committee with the clarification of any time sensitive issues or internal conflicts in the bylaws and to report back at the February board meeting.

**Theresa** seconded the motion.

*The motion was tabled.*

### **Old Business**

Sally presented the joint letter of response from King County Public Health and the Department of Community & Human Services to the UDP letter on potential safe consumptions site at the University Temple United Methodist Church.

Sally began discussion on the relocation of the UDP office. The board moved into a brief executive session. After the session, separate resolutions to approve the new lease and terminate the current office lease were presented.

**Motion: Kristine** moved to adopt both office lease resolutions.

**Barbara** seconded the motion. Jeannette abstained.

*The motion passed.*

### **New Business**

Cory requested more information on how decisions were made in selection of the one-time expenditures and wants a more open process moving forward.

Roger requested an update about the small business survey and a report to the board in the future on the topic.

### **Committee Reports**

Marcus presented the attached Clean and Safe Committee Report. Committee co-chair, Kristine Scott, brought up the potential closing of the Urban Rest Stop due to decreased funding. Mark announced his intention to bring a \$10,000 stopgap-funding proposal before the BIA board at their next meeting to provide time for a community discussion on the topic.

The Events and Marketing Committee Report was sent out to the board later to save time.

Sally called the meeting adjourned at 1:05 p.m.

**NEXT BOARD MEETING: February 20th, 11:30am – 1:00pm, UW Tower**