IN ATTENDANCE:
UDP Board Members
Sally Clark, Co-Chair  
Pat Simpson  
Don Schulze  
Barbara Quinn, Secretary  
Kristine Scott  
Alfred Shiga, Treasurer
Doug Campbell  
Cory Crocker  
Miles Richardson, Co-Chair  
Rebecca Barnes  
Lois Ko
Roger Wagoner  
Theresa Doherty  
Louise Little  
Jeanette Henderson  
Rob Lubin

Excused
Andrew McMasters

UDP Staff
Mark Crawford CEO  
Marcus Johnson C&S  
Chase Landrey, CE

Guests
Phil Lloyd  
Gregg Petrie
Ruedi Risler  
Steven Antiput  
Steve Wilkins

Miles called the meeting to order at 11:34 a.m.

Public Comment
No public comment received.

Approval of December 19, 2017 Meeting Minutes

Motion: **Jeannette** moved to approve the January 16, 2018 meeting minutes. 
**Rob** seconded the motion. Alfred and Lois abstained.
*The motion was approved.*

December Financial Report
Alfred presented the December financial report to the board.

Motion: **Doug** moved to approve the November financial report. 
**Rob** seconded the motion. 
*The motion was approved unanimously.*

Work Plan Report
UDP staff presented the current progress on the completion of the priorities on the organization’s 2017-2018 work plan.

By-Law Amendments Update
Miles deferred a report from the By-Law Committee until next month.

Motion: **Louise** moved to task the By-Law Committee with the clarification of any time sensitive issues or internal conflicts in the bylaws and to report back at the February board meeting. 
**Theresa** seconded the motion. 
*The motion was tabled.*
Old Business
Sally presented the joint letter of response from King County Public Health and the Department of Community & Human Services to the UDP letter on potential safe consumptions site at the University Temple United Methodist Church.

Sally began discussion on the relocation of the UDP office. The board moved into a brief executive session. After the session, separate resolutions to approve the new lease and terminate the current office lease were presented.

Motion: Kristine moved to adopt both office lease resolutions. Barbara seconded the motion. Jeannette abstained. The motion passed.

New Business
Cory requested more information on how decisions were made in selection of the one-time expenditures and wants a more open process moving forward.

Roger requested an update about the small business survey and a report to the board in the future on the topic.

Committee Reports
Marcus presented the attached Clean and Safe Committee Report. Committee co-chair, Kristine Scott, brought up the potential closing of the Urban Rest Stop due to decreased funding. Mark announced his intention to bring a $10,000 stopgap-funding proposal before the BIA board at their next meeting to provide time for a community discussion on the topic.

The Events and Marketing Committee Report was sent out to the board later to save time.

Sally called the meeting adjourned at 1:05 p.m.

NEXT BOARD MEETING: February 20th, 11:30am – 1:00pm, UW Tower